



City of Farmington

Municipal Building
322 E. Fort Street Room 101
Farmington, IL 61531

Phone (309) 245-2011
Fax (309) 245-9123
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Date: _____ Application # _____

Application For BUILDING PERMIT

INSTRUCTIONS TO APPLICANTS:

All information requested must be completed on this application. Attached to this application is a copy of the Farmington Zoning Code pertaining to building construction. Please refer to this information to check code compliance for the proposed building. Questions concerning this application should be directed to the Zoning Enforcement Officer at the Farmington City Building at the above address and telephone number.

Applicant's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Mobile: _____

Property Interest of Applicant: _____ Owner: (☐) Agent: (☐)

Owner's Name: _____
(If different from applicants)

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Mobile: _____

1. Location Information

Street Address of Proposed Improvement:

Permanent Parcel Number (Tax ID Number): _____

Legal Description (If TIN is not available): _____

2. Proposed Construction

Type: ☐ Residential ☐ Commercial ☐ Other (Specify):

Property Zoning: ☐ R ☐ R-1 ☐ R-2 ☐ C-1 ☐ C-2 ☐ I-1

Description of Proposed Building/Improvement (Including Intended Use or Uses):

Foundation: ☐ Basement ☐ Crawl Space ☐ Slab
☐ Piers ☐ None ☐ Other (Specify):

Building: ☐ Constructed on Site ☐ Prefabricated (Brought to Site)
☐ On Frame
☐ Off Frame

3. Total Square Footage of Proposed Project: _____

Estimated Cost of Proposed Improvement: \$ _____

Documentation Attached: ☐ Contractor Estimate
☐ Manufacturer's Estimate
☐ Vendor Invoice/Quotation
☐ Other (Specify) _____

4. Plans and Specifications

The layout shown below represents your lot. The dimensions of your lot, width and depth are required to be shown on the layout. Show the location of existing buildings on the lot, the footage from the four property lines, the location of the proposed building with the footage from the four property lines for the new construction. Also show any street and/or alley adjacent to the property as well as a North arrow. The research and location of all easements (e.g. sewer, electric, telephone, gas, water, etc.) is the responsibility of the property owner.

SKETCH ALL STRUCTURES ON THE PROPERTY WITH DIMENSIONS AND SETBACKS

A large grid of graph paper, consisting of 30 columns and 40 rows of small squares, enclosed in a thick black border. This grid is intended for sketching property structures, dimensions, and setbacks.

B. Specifications: The following shall be attached to this application at the request of the Zoning Enforcement Officer

1. Scaled floor plan of proposed building.
2. Property survey: ☐ Yes ☐ No
3. Copy of application for city water/sewer service.

Application is hereby made for a **Permit and a Certificate of Occupancy as required** under the Zoning Ordinance of The City of Farmington, Illinois for the erection, reconstruction or structural alteration, and use of buildings and premises. In making this application, the applicant represents all the above statements and any attached maps and drawings as a true description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit applied for, if granted, is issued on the representation made herein and that any permit issued may be revoked without notice on any breach of representations or conditions.

It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Zoning Ordinance, or by other ordinances, codes or regulations of the City of Farmington, Illinois. The applicant further agrees that the Inspector of Buildings of the City of Farmington, Illinois, may enter the premises and inspect the proposed improvement at any time he/she may choose and that the proposed improvement will not be devoted to any purpose other than that herein declared without issuance of another permit.

A building permit issued with this application shall become void ninety (90) days after issuance unless substantial progress has been made by that date on the project described herein, as determined by the Inspector of Buildings of the City of Farmington, Illinois. **The applicant agrees that upon completion of the construction, he/she will notify the Zoning Enforcement Officer of the City of Farmington, Illinois who shall then inspect the premises and issue or refuse to issue a Certificate of Occupancy.**

I have carefully read this application and understand and agree to abide by all provisions of the City of Farmington's Municipal Code and all of the State of Illinois laws. Further, I agree and understand that the permit issued may be revoked without notice on any breach of representation or conditions.

Date: _____

Signature of Applicant or Owner

Signature of Owner or Agent (if different from applicant)

*****FOR OFFICE USE*****

PERMIT STATUS

Approved: _____ Date: _____
 Zoning Enforcement Officer

Referred to Zoning Board of Appeals for Review:

_____ Date: _____
 Zoning Enforcement Officer

Denied: _____ Date: _____
 Zoning Enforcement Officer

The permit fee of \$_____ associated with this Building Permit Application has been paid to the City of Farmington

Check Number _____
 Zoning Enforcement Officer Date